



# UNIWERSYTET WARSZAWSKI

Rada Uczelni

## UNIVERSITY COUNCIL MEETING MINUTES on 15 June 2023 continued on 29 June 2023

### Participants:

#### University Council:

Prof. Mirosław Ząbek (Chairman)  
Prof. Janusz M. Bujnicki  
Prof. Pearl Dykstra  
Prof. Poul Holm  
Prof. Marek Karliner  
Katarzyna Zajdel-Kurowska  
Aleksander Hebda

#### Absent:

#### University of Warsaw:

Prof. Jacek Jezierski – observer on behalf of the Solidarity Trade Union  
Robert Grey (Chancellor);  
Tomasz Kamiński (University Council Coordinator)  
Marcin Możdżonek (interpreter)  
Marcin Możdżonek (interpreter)

The Chairman of the University Council opened the meeting, welcomed all Participants and announced that Prof. Jacek Jezierski, observer on behalf of the Solidarity Trade Union, also participated in the meeting, indicated pursuant to Article 19, section 3 of the Act - the Law on Higher Education and Science.

The Chairman of the University Council stated that the meeting had been convened in accordance with the Rules and Regulations of the University Council, all members have been duly notified of the date of the meeting and the agenda, meeting is attended by more than half of the statutory number of members of the University Council, so the Council can deliberate and take effective decisions.

The Chairman proposed the following agenda:

1. Opening of the meeting
2. Adoption of the agenda
3. Approval of the minutes from the previous meeting of the University Council.
4. Technical and organizational matters
5. Draft Strategy of the University of Warsaw - expression of opinion
6. Meeting with the Rector's Team, the Chancellor's Team and the Senate Committee on Finance



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7. Adoption of a resolution on the approval of the financial statements of the University of Warsaw for the year 2022
8. Adoption of a resolution on the approval of the report on the implementation of the material and financial plan of the University of Warsaw for the year 2022.
9. Adoption of a resolution on expressing an opinion on the material and financial plan for 2023
10. Adoption of a resolution on the appointment of an audit firm to audit the financial statements of the University of Warsaw for the years 2023 and 2024
11. Any other business.

### **Re: 2. Adoption of the agenda**

The agenda was adopted unanimously by the University Council.

The University Council decided that, as in previous years, due to the volume of material on the agenda and the need to discuss financial documents in detail, the meeting of the University Council would be divided into two parts. The meeting on 15 June 2022 will only be attended by members of the University Council and the representatives of the financial and economic departments of the University, and the auditor, who will answer questions of the Council members and may be requested to submit supplementary information. Following this discussion, the meeting will be in recess until 29 June. During the same part of the meeting (15 June 2023) Item. 5 of the agenda will be discussed, i.e. "Draft Strategy of the University of Warsaw - expression of opinion", which will be presented by the Rector, Prof. Alojzy Nowak, and the Vice-Rector, Prof. Ewa Krogulec, who will answer questions. The second part of the meeting scheduled for 29 June 2023 will be attended by members of the Rector's Team and those responsible for preparing the proposals on the agenda. This would be the last part of the meeting ending with the votes.

The University Council unanimously adopted the proposed procedure for the matters on the agenda.

### **Re: 3. Approval of the minutes of the University Council meeting held on 9 March and 11 May 2022.**

Minutes of the meeting of the University Council held on 9 March 2023 and 11 May 2023 with proposed amendments, was adopted unanimously.

### **Re: 4. Technical and organizational matters**

The University Council Chairman informed that the meeting is being recorded.

The members of the University Council decided to hold one of their next meetings in a stationary format in Warsaw.



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**Re: 5. Draft Strategy of the University of Warsaw - expression of opinion**

This part of the meeting was attended by the members of the Rector's Team:

Prof. Alojzy Z. Nowak (UW Rector), and

Prof. Ewa Krogulec (UW Vice-Rector for Development)

A draft on the subject was presented by Prof. Ewa Krogulec, who discussed in detail the provisions of the strategy and the process of development and public consultation, as well as the changes made to the draft following comments expressed by members of the University Council at its meeting on 11 March 2023.

During the discussion, members of the University Council welcomed the changes made to the draft Strategy; however, they made the following comments on the draft Strategy:

- the lack of measurable indicators of strategy implementation;
- the strategy document does not define all the terms, making them vague;
- the lack of description of how the Rector's Team will guide the organisation through the change;
- no explanation how it will be implemented and verified.

Prof. Ewa Krogulec responded in detail to the comments made by the Council members and asked for a favourable opinion on the matter.

The Rector, Prof. Alojzy Nowak, addressed both the comments made by the members of the University Council, as well as supported the argumentation of Vice-Rector Ewa Krogulec while pointing out that there is a slightly different vision of the Strategy among members of the University Council and the members of the Senate, who will adopt the document on the basis of the Council's opinion. The Rector therefore proposed to return to the discussion of this agenda item on 29 June 2023. In the meantime, the Rector's Team will revise the draft Strategy in such a way that it is acceptable to both of these University bodies.

The University Council agreed to this course of action.

**Re: 7. Approval of the financial statements of the University of Warsaw for 2022.**

**Re: 8. Approval of the implementation report on the substantive and financial schedule of the University of Warsaw for the year 2022**

**Re: 9. Expressing opinions on the substantive and financial schedule for the year 2023**



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Artur Chełstowski, PhD (Vice-Chancellor for Economic Affairs) and Ewa Miłkaszewicz (Bursar), and Mr Tomasz Kalinowski representative of the auditor, joined the meeting. During the discussion of this agenda item, the University Council held a discussion on the submitted materials. During the discussion, the Chancellor's Team introduced the University Council to the reasons and purpose of the changes that have been made in 2022 compared to previous years. Particular attention was paid to cost issues related to the drastic change in energy prices and rising inflation.

Responding to questions from the Council members, the Bursar discussed the financial statements in detail and gave a brief written presentation to the University Council information on the changes that have taken place in 2022 compared to 2021, including, inter alia:

- The University of Warsaw's revenue, which in 2022 amounted to PLN 1,795,302.1 thousand.
- The share of subsidies and grants from the Ministry of Education and Science has not changed significantly compared to the previous year and accounted for a total of 61.5% of total revenue.
- Subsidies from the Ministry of Education and Science totalled PLN 250,167.5 thousand and decreased by PLN 50,931.7 thousand compared to 2021. The decrease in revenue was primarily due to a reduction in funding for the ICM's purchase of access to scientific journal databases in 2022, as part of the agreement with the Ministry of Education and Science - Virtual Science Library.
- Fees for educational services provided increased by PLN 524.6 thousand compared to 2021. This increase is mainly due to an increase in revenue from: postgraduate studies by PLN 2,728.1 thousand and courses by PLN 1,308.4 thousand.
- Other income from the University's core activities, representing 6.7% of total income, consists of income from: enrolment fees, fees for repeating classes, examinations, passes and diplomas, contributions received to cover the purchase of databases, revenue from the rental of premises and the re-invoicing of media costs, the UW's own publications, the organisation of conferences and symposia, ancillary activities, i.e. revenue of the Academic Staff Hall of Residence, the Hera and Socrates hotel facilities, social activities i.e. the University's holiday centres, of the University's crèche, income from student halls of residence and projects settled in teaching activities.
- Financial income in the amount of PLN 39,120.5 thousand mainly consists of interest on funds in bank accounts, treasury bonds, settlement of funds from the redemption of IDUB bonds and positive exchange rate differences.
- Other operating income of PLN 59,365.0 thousand mainly represents the equivalent of depreciation of fixed assets financed by grants (PLN 35,079.5 thousand), and contractual penalties received (PLN 7,442.5 thousand).
- In 2022, the University has incurred costs of 1,787,565.6 thousand. The cost growth rate (7.1%) was slightly higher than the revenue growth rate (6.7%).
- Remunerations including derivatives (54.1%) are invariably the dominant cost item at the University. They amounted to PLN 969,471.5 thousand, including a personal salary fund of PLN



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707,425.9 thousand; derivatives on remunerations amounted to PLN 150,795.1 thousand (an increase of PLN 8,167.0 thousand compared with the previous year).

The information was then presented by Mr Tomasz Kalinowski, representative of the auditor, discussing the course of the audit, the report, and also presenting in detail some of the information presented by the University's economic services. During the meeting, the University Council held a discussion on the prepared materials.

Following the discussion, Prof. Mirosław Ząbek invited the members of the Council to make comments and ask questions related to the substantive and financial schedule for the year 2023.

Responding to questions from the Council members, Artur Chełstowski, PhD discussed issues relating to the amount of the 2023 subsidy, unknown on the day of the meeting, and the change in its real purchasing power, as well as potential risks that may occur in 2023. At the same time, Artur Chełstowski, Ph. D., assured that by 29 June 2023 the University Council will receive all the necessary documents to make a decision on the matter in question.

After discussion of the above agenda item, the Chairman of the University Council declared a break in the meeting until 29 June, 10.00.

### **29 June 2023**

The Chairman of the University Council opened the meeting after the break and welcomed all Participants;

#### **Re: 5. Draft Strategy of the University of Warsaw - expression of opinion**

This part of the meeting was attended by the members of the Rector's Team:

Prof. Alojzy Z. Nowak (UW Rector), and

Prof. Sambor Grucza (Vice-Rector for Cooperation and Human Resources)

Prof. Ewa Krogulec (UW Vice-Rector for Development)

Prof. Zygmunt Lalak (Vice-Rector for Research)

Prof. Sławomir Żółtek (Vice-Rector for Student Affairs and Quality of Teaching)

The revised Draft Strategy was presented by Prof. Ewa Krogulec, who discussed the provisions of the Strategy in detail, together with the changes made to the draft following comments expressed by members of the University Council at its meeting on 15 June 2023.

After taking note of the explanations, Prof. Mirosław Ząbek invited the Council members to make comments and ask questions related to this agenda item.



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The members of the University Council expressed concern that not all comments had been taken into account in the content of the project especially in the areas of digitalisation and infrastructure.

Prof. Ewa Krogulec addressed the concerns, indicating that the comments made by the members of the University Council had been taken into account to the maximum extent possible, i.e. not violating the expectations of the University Senate, i.e. the body that will ultimately adopt the document.

Mr Aleksander Hebda - the member of the University Council stated that he had attended the Senate meeting during the discussion of the draft Strategy, and supported the position of the Rector's Team, indicating that further changes would contradict the expectations of the Senate.

### **Re: 6. Meeting with the Rector's Team, the Chancellor's Team and the Senate Committee on Finance**

This part of the meeting was attended by the members of the Rector's Team:

Prof. Alojzy Z. Nowak (UW Rector), and

Prof. Sambor Grucza (Vice-Rector for Cooperation and Human Resources)

Prof. Ewa Krogulec (UW Vice-Rector for Development)

Prof. Zygmunt Lalak (Vice-Rector for Research)

Prof. Sławomir Żółtek (Vice-Rector for Student Affairs and Quality of Teaching)

and Prof. Beata Glinka (Chairperson of the Committee on Finance/the Faculty of Management).

The Chairman welcomed the invited guests and asked Rector Alojzy Z. Nowak to take the floor.

His Magnificence, Rector Prof. Alojzy Z. Nowak, PhD, asked the Chairperson of the Senate Committee on Finance to take the floor.

Prof. Beata Glinka, the Chairperson of the Senate Committee on Finance presented the current rules of the Committee. With regard to the financial statement, the balance sheet and the material and financial plan, she stated that all the members of the Council present at the meeting voted in favour of these documents.

The Chairman of the University Council asked for questions and comments on this information.

In the course of the discussion, His Magnificence Rector, Prof. Alojzy Z. Nowak, PhD, raised the following issues:

- The current macroeconomic situation and the impact of inflation, exchange rates and changes in energy and hydrocarbon price increases on the University;
- progress in the implementation of multi-annual investment programmes including the Multi-Annual Plan;



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- emerging internal problems and the need to find sources of funding for new ventures (PLN 100 million from the Ministry of Education and Science, and PLN 60 million from the Chancellery of the Prime Minister of Poland have now been secured).

The University Council commended the efforts of the Rector's Team to raise new funds and then the advantages and risks of raising funds paid in the form of bonds were discussed.

After discussion of the above agenda item, the Chairman of the University Council declared a break in the meeting until 29 June, 14.00, with the aim of holding a meeting between the members of the University Council and the members of the Senate of the University of Warsaw.

The Chairman of the University Council opened the meeting after the break and welcomed all Participants;

### **Re: 9. Expressing opinions on the substantive and financial schedule for the year 2023**

Artur Chełstowski, PhD (Vice-Chancellor for Economic Affairs) joined the meeting and discussed the plan and the distribution of resources including:

- compatibility index
- staffing index
- research index
- grants
- doctoral index
- internationalisation index

During the meeting, the University Council held a discussion on the prepared materials.

### **Re. 10. Adoption of a resolution on the appointment of an audit firm to audit the financial statements of the University of Warsaw for the years 2023 and 2024**

Ms Ewa Miłkaszewicz (Bursar) joined the meeting, and provided written information on the tender procedure, the criteria for the selection of the tender and the course of the tender process. Subsequently, she recommended the selection of the audit firm Ecovis Poland Audit Tax & Accounting Sp z. o.o. to audit the financial statements of the University of Warsaw for 2023-2024.

During the meeting, the University Council held a discussion on the prepared materials.

Prof. Mirosław Ząbek thanked the invited guests and closed this part of the meeting.

Then, among only the members of the University Council and those responsible for the organisation of the meeting, the Chairman proposed moving on to the vote on the individual resolutions.



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**Re: 7. A resolution on the approval of the financial statements of the University of Warsaw for the year 2022.**

The resolution was adopted unanimously.

**Re: 8. A resolution on the approval of the report on the implementation of the material and financial plan of the University of Warsaw for the year 2022.**

The resolution was adopted unanimously.

**Re: 9. A resolution on expressing an opinion on the material and financial plan for 2022.**

The resolution was adopted unanimously.

**Re: 5. Draft Strategy of the University of Warsaw - expression of opinion**

The resolution was adopted unanimously.

**Re. 10. Adoption of a resolution on the appointment of an audit firm to audit the financial statements of the University of Warsaw for the years 2023 and 2024**

The resolution was adopted unanimously.

**Re: 11. Any other business.**

The University Council resolved to request the Legal Office to draft amendments to the Rules and Regulations of the University Council, governing the presence of trade union observers designated pursuant to Article 19, section 3 of the Act - the Law on Higher Education and Science.

As the agenda had been exhausted, the Chairman of the University Council closed the meeting.

Chairman of the University Council  
of the University of Warsaw

Prof. Mirosław Ząbek, MD, PhD